

Dear Supervisor,

Your employee has successfully completed the education portion of the Department of Interior Motorboat Operator Certification Course (MOCC) Refresher training. As per DOI and FWS policy 241 FW 1, FWM 408, this refresher training consists of two parts: (1) Educational - general knowledge of boat operation and navigation and; (2) Practical proficiency- demonstrated practical boat operation skills. The educational requirement is verified by written examination as your employee has already done. The practical proficiency skills must be demonstrated to a trained MOCC instructor or verified by you through significant and proven safe boat operation on the job.

In order to complete the re-certification of your employee as a motorboat operator, please use this form to provide us with the required verification that your employee has successfully completed the practical proficiency skills.

_____ "Has demonstrated significant proven and safe operation of motorboat skills through their normal duties in this office".

_____ Has demonstrated practical motorboat operation proficiency skills to a certified DOI MOCC instructor, _____
(name of instructor, date tested)

_____ Has re-taken the MOCC or MOICC course. _____ (date)

Supervisor Signature and date

Please return this signed form to:

Chris Horsch – Division of Training
USFWS – National Conservation Training Center
698 Conservation Way
Shepherdstown, WV 25443

Or fax to:
304-876-7234