

SAMPLE OUTLINE OF EA/EIS

Cover Sheet

Summary (optional in EA)

Table of Contents (optional in EA)

1.0 Purpose of the Proposed Action

2.0 Needs for the Action

3.0 Scoping/Public Participation (optional in EA, but suggested)

4.0 Alternatives Including the Proposed Action

4.1 Alternative A (Proposed Action)

4.2 Alternative B (No Action)

4.3 Alternative C (continue listing all reasonable alternatives)

4.4 Summary of Actions by Alternatives (compare actions in a table)

5.0 Affected Environment (optional in EA, but suggested)

6.0 Environmental Consequences (use same impact topics for each alternative)

6.1 Alternative A (Proposed Action)

A. Wetland Habitat Impacts

B. White-Tailed Deer Impacts

C. Economic Impacts

6.2 Alternative B (No Action)

A. Wetland Habitat Impacts

B. White-Tailed Deer Impacts

C. Economic Impacts

6.3 Alternative C

A. Wetland Habitat Impacts

B. White-Tailed Deer Impacts

C. Economic Impacts

6.4 Summary of Environmental Consequences by Alternative (compare impact topics in a table)

7.0 List of Preparers

8.0 List of Agencies, Organizations, and Persons Contacted

9.0 Appendices (optional in EA/EIS, but suggested to keep above text easily readable)

10.0 Index (optional in EA)