

Anonymous Field Office Staffing Plan – March 2016

The Anonymous Field Office is responsible for administering the following programs in the area around Big Town:

- species conservation,
- environmental contaminants,
- stream restoration,
- land management activities,
- land acquisition,
- public education/outreach, and
- partnerships with individuals and groups in the local community.

The station has 9 permanent FTE.

Staff

Field Supervisor – GS-14

- Manages the field station
- Works on high profile projects and oversees many of the partnership activities

Senior Biologist – GS-13

- Runs the partner's program
- Works on land management issues

Contaminants Biologist – GS-11

- Works on environmental contaminants
- Works on stream restoration issues

Biologist – GS-11

- Works on biological species issues

Law Enforcement – GS-11

- General law enforcement responsibilities

Outreach Specialist – GS-9

- Public outreach and education on conservation and the activities of the field station.

Biological Technician – GS-7

- Supports biologists
- Responsible for limited public outreach

Administrative Assistant – GS-6

- Manages the administrative functions of the field office to include procurement and property, FFS, time and attendance, correspondence, etc.

Maintenance Technician

- Responsible for all maintenance tasks and heavy equipment operations
- Training new and current employees on safety and operations of heavy equipment

