



TAILS

SuperUsers and Customization

Tracking
And
Integrated
Logging
System

SuperUsers

Requirements and Responsibilities

- ◆ Each Field Office must designate **at least one SuperUser** to set up the TAILS interface for their office.
- ◆ SuperUsers **need not be techo geeks**, their job is accomplished through simple picklist selections via the internet. **They customize the interface and approve each Office user's request for access to TAILS.**
- ◆ SuperUsers must **work closely with Field Staff**, Project Leaders and Field Supervisors to define their office default values, the appropriate level of detail of information to be recorded (and it's format) and which data fields will be 'required' or even 'visible' for their ESFO. Primarily seen as an 'initial' setup.

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SuperUsers

Roles

- ◆ **Customize the Interface to desires of their Office**
- ◆ **Approve Access Requests for their Office Staff**
- ◆ **Act as first line of Information Defense for their Users**
- ◆ **Direct their Users to other Help options**
- ◆ **Only ones in their Office that may Delete Activities, Bundles or SuperBundles**



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Customization by SuperUser

Lots of Customization and more coming

Each ESFO defines their interface

All	S7	FA	EC	B		GPRA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AGRICULTURE	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Conc Animal Feeding Operation (CAFO)	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Cattle	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Hogs	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Poultry	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Sheep	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Other	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Planting	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Production	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Maintenance	FA
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Ongoing Activities	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Cattle	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Hay	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Horses	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Sheep	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Permit Renewal	FA S7

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And
Integrated
Logging
System

Customization by SuperUser

Default Settings

Data Field default values may be pre-defined (e.g., 59 minutes)
Some default values can be overridden by data editors. (1 hr)

Edit Field Office Defaults

Default Hours for Activity: : (HHHH:MM)

Timekeeping Method:

Biological Conclusion Technique:

Species Display Style:

Location Format:

Create Event when starting new Activity?: Yes No

Default assumption that Event will count as GPRA Technical Assistance for Federal Activities: Yes No

Recent Activities List: By Office By User

Number of Recent Activities:

Recent Bundles List: By Office By User

Number of Recent Bundles:

Customization by SuperUser

Picklists

- ◆ Data Field content 'picklists' may be pre-defined.

- The content of some data fields will be controlled/limited through the use of picklists or similar tools.

- Start from a National Master List

- Must be used to assure consistency of reporting.

- Some allow single selection only, some allow multiples.

- Can be enhanced/updated (Nationally) after approval.

SuperUser defines from Master

States: Arizona

Counties or Equivalents: Apache, AZ, Cochise, AZ, Coconino, AZ, Gila, AZ, Graham, AZ, Greenlee, AZ

User selects from ESFO defined subset of Master

Location

State(s): Arizona

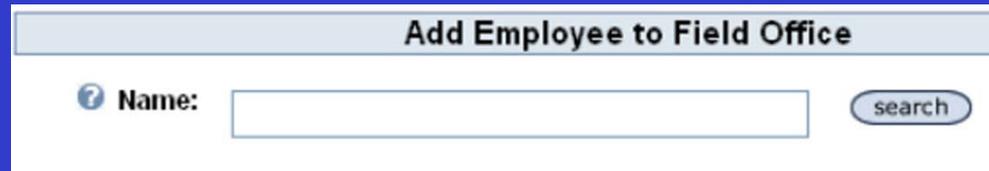
Counties or Equivalents: Apache, AZ, Coconino, AZ, Graham, AZ

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And
Integrated
Logging
System

Customization by SuperUser

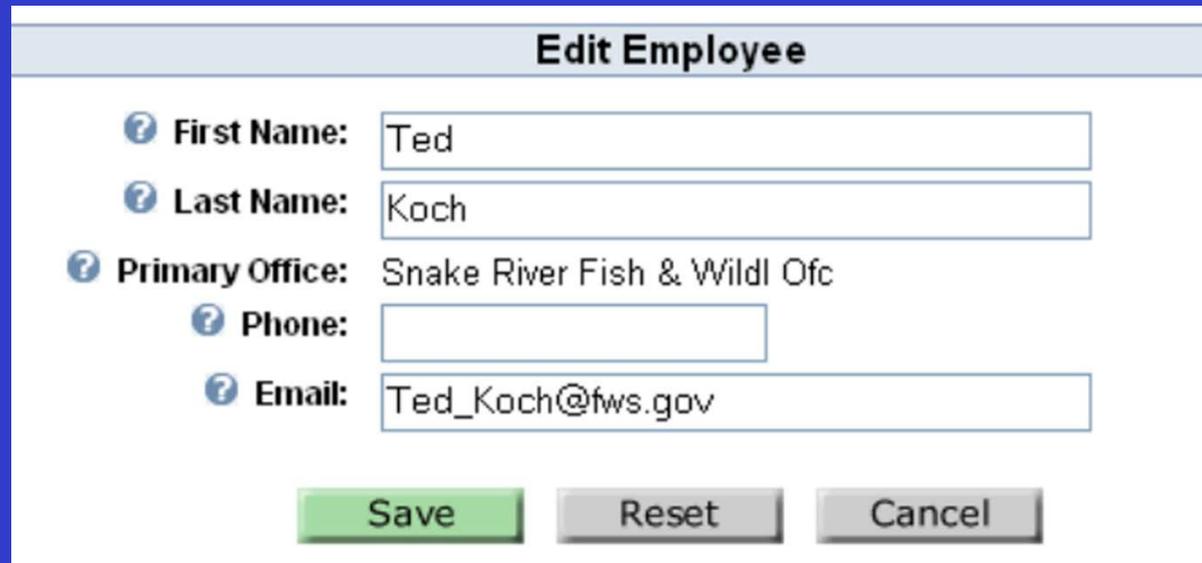
Staff List

To Add Staff,
first Search
ECOS
Registered Users



A screenshot of a web form titled "Add Employee to Field Office". It features a search input field labeled "Name:" with a question mark icon to its left, and a "search" button to its right.

If Staff Member is
not an ECOS User,
SuperUser
fills in Staff
Member
information for
use in TAILS Staff
Picklist



A screenshot of a web form titled "Edit Employee". It contains several input fields with question mark icons: "First Name:" (value: Ted), "Last Name:" (value: Koch), "Primary Office:" (value: Snake River Fish & Wildl Ofc), "Phone:" (empty), and "Email:" (value: Ted_Koch@fws.gov). At the bottom, there are three buttons: "Save" (highlighted in green), "Reset", and "Cancel".

View = ECOS Registered User.
So SuperUser can only 'View'
that person's registration info.

Edit = SuperUser entered info
by hand and so can edit it.

Gina Egusquiza

view

delete

Gina Glenne

edit

delete

Jeff Foss

edit

delete

Jeri Wood

view

delete

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Customization by SuperUser

County List Development and Use

- ◆ Select State, then Counties
- ◆ Consider adjacent (impacted) Counties
- ◆ Selections also determine:

- Native Tribes List,
- USGS Quad List,
- Hydrologic Units List,
- Congressional District List,
- Refuge List

in your ESFO's interface

Add Counties to Field Office

States: Indiana

Counties or Equivalents:

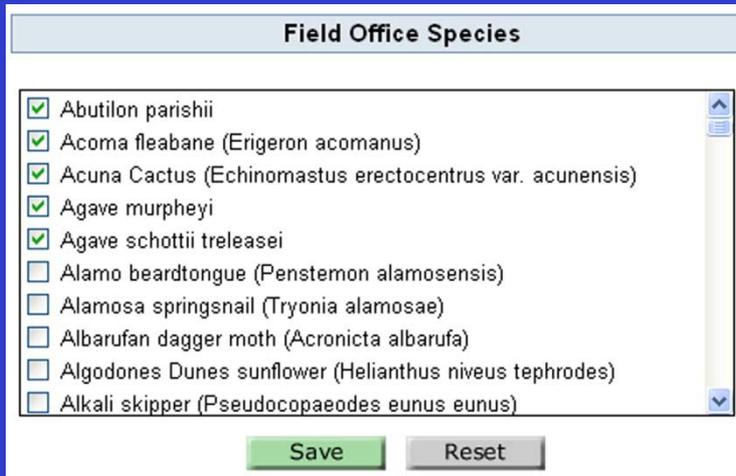
- Adams, IN
- Allen, IN
- Bartholomew, IN
- Benton, IN
- Blackford, IN
- Boone, IN
- Brown, IN
- Carroll, IN
- Cass, IN
- Clark, IN

Add Reset

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Customization by SuperUser

Species Lists and Species Groups



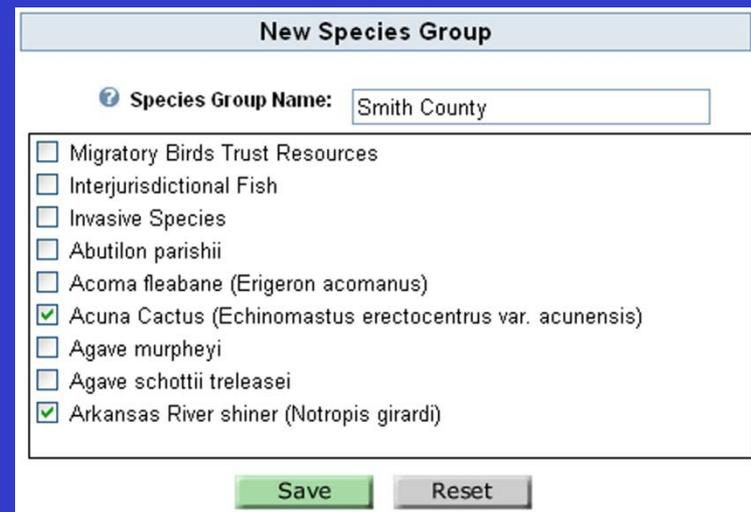
A screenshot of a software window titled "Field Office Species". It contains a list of species with checkboxes. The first five species are checked: Abutilon parishii, Acoma fleabane (Erigeron acomanus), Acuna Cactus (Echinomastus erectocentrus var. acunensis), Agave murpheyi, and Agave schottii treleasei. The remaining five species are unchecked: Alamo beardtongue (Penstemon alamosensis), Alamosa springsnail (Tryonia alamosae), Albarufan dagger moth (Acronicta albarufa), Algodones Dunes sunflower (Helianthus niveus tephrodes), and Alkali skipper (Pseudocopaeodes eunus eunus). At the bottom of the window are "Save" and "Reset" buttons.

Species Name	Selected
Abutilon parishii	Yes
Acoma fleabane (Erigeron acomanus)	Yes
Acuna Cactus (Echinomastus erectocentrus var. acunensis)	Yes
Agave murpheyi	Yes
Agave schottii treleasei	Yes
Alamo beardtongue (Penstemon alamosensis)	No
Alamosa springsnail (Tryonia alamosae)	No
Albarufan dagger moth (Acronicta albarufa)	No
Algodones Dunes sunflower (Helianthus niveus tephrodes)	No
Alkali skipper (Pseudocopaeodes eunus eunus)	No

- ◆ Define your Species list from master list.
- ◆ Master list has
 - Threatened
 - Endangered
 - Proposed
 - Candidate
- ◆ You may suggest others (via 'Contact Us')
 - State Species
 - Species of Concern
 - Others

- ◆ Once Species list is defined; create Groups
- ◆ Name the Group, and select from your list
- ◆ Suggestions:
 - County-by-County (Smith County Species)
 - Staff Groups (John's Bird List)
 - Watershed Groups (Lower X River Group)
 - Ecosystem Groups (Karst Invertebrates)

Result: Users can select (with a single click) a Species Group by name and get each species in that group to be in the 'Species' data field.



A screenshot of a software window titled "New Species Group". It features a text input field for "Species Group Name" containing "Smith County". Below this is a list of species with checkboxes. The checked species are Acuna Cactus (Echinomastus erectocentrus var. acunensis) and Arkansas River shiner (Notropis girardi). The unchecked species are Migratory Birds Trust Resources, Interjurisdictional Fish, Invasive Species, Abutilon parishii, Acoma fleabane (Erigeron acomanus), Agave murpheyi, and Agave schottii treleasei. At the bottom are "Save" and "Reset" buttons.

Species Name	Selected
Migratory Birds Trust Resources	No
Interjurisdictional Fish	No
Invasive Species	No
Abutilon parishii	No
Acoma fleabane (Erigeron acomanus)	No
Acuna Cactus (Echinomastus erectocentrus var. acunensis)	Yes
Agave murpheyi	No
Agave schottii treleasei	No
Arkansas River shiner (Notropis girardi)	Yes

Customization by SuperUser

Fields included in your Interface

- ◆ SuperUser must consult with Supervisors, Leads first
- ◆ Each Module has it's own set of fields that can be set to:
 - Optional: Retained in interface (available for data entry), or
 - Hidden: Not portrayed in interface (not available), or
 - Required: Retained in interface (flagged with ! and in *MRD)
- ◆ Settings can be changed but typically a one-time setup

Advance Planning - Federal Activities			
? Description:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
? Staff:	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
? Supporting Agencies:	<input type="radio"/> Optional	<input checked="" type="radio"/> Hidden	<input type="radio"/> Required
? Date of Correspondence:	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
? FWS Response Date:	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
? Final Decision Date:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
? Conclusion Date:	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
? Select Project:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required

MRD = Field will be listed in the Missing Required Data Report if not completed

Customization by SuperUser

Nationally Required Fields (NRFs)

- ◆ Each Module has a set – and they can't be hidden
- ◆ Must be completed before the Activity Record is considered complete.

Indicated by !

- ◆ NRFs are generally determined by Performance Reporting or other data call needs.

Start New Consultation

! ? Office: ASSISTANT REGIONAL DIRECTOR- ECOLOGICAL SERVICES

! ? Fiscal Year: 2005

? Select Project: -- None --

? Project Title:

? Project Description:

! ? Action/Work Type(s):

- AGRICULTURE
- .. Agriculture - Concentrated Animal Feeding Operation - Cattle
- .. Agriculture - Concentrated Animal Feeding Operation - Poultry
- .. Agriculture - Concentrated Animal Feeding Operation - Sheep
- .. Agriculture - Grazing - Ongoing Activities - Cattle

M/M/R/U = Maintenance / Modification / Replacement / Upgrade

- ◆ Do NOT need to be completed in one data-entry session.
- ◆ ESFO can enhance and define additional required fields.
- ◆ ESFO can hide non-required data fields (but be careful).

Advance Planning - Federal Activities			
Wetland Acres:	<input checked="" type="radio"/> Optional	<input type="radio"/> Required	<input type="radio"/> Hidden
Upland Acres:	<input checked="" type="radio"/> Optional	<input type="radio"/> Required	<input type="radio"/> Hidden
Riparian Miles:	<input checked="" type="radio"/> Optional	<input type="radio"/> Required	<input type="radio"/> Hidden

Customization by SuperUser

Nationally Required Fields (continued)

- ◆ Some 'Required' Fields are Completed Automatically
 - Office
 - Fiscal Year (editable)
 - Start Date (editable)
 - Sequence Number (by FY, by Office, by Module)
- ◆ Some 'Required' Fields are really 'Conditionally Required'
 - Conclusion Date (if it's been concluded)
 - Final Decision Date (if Action Agency has made decision)
- ◆ No logic on front end for 'Required' – can use back data end logic via Reports
- ◆ A 'Missing Required Data' Report is available.

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Logging
System

Customization by SuperUser

Location-specific Reference

Planned for future: You define additional Spatial References

Section 7			
<input type="checkbox"/> Location Description:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<input type="checkbox"/> Point Location:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<u>Other</u>			
<input type="checkbox"/> State(s):	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
<input type="checkbox"/> Counties or Equivalents:	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
<input type="checkbox"/> Ecoregions:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<input type="checkbox"/> Watersheds:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<input type="checkbox"/> USGS Quads:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<input type="checkbox"/> Township, Range, Section:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required
<u>State Plane</u>			
<input type="checkbox"/> State Plane:	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required

My Rivers

North Fork, Swift
South Form, Swift

Rocky River
Slow River

My Aquifers

Upper Texas Aquifer
Middle Texas Aquifer
Lower Texas Aquifer

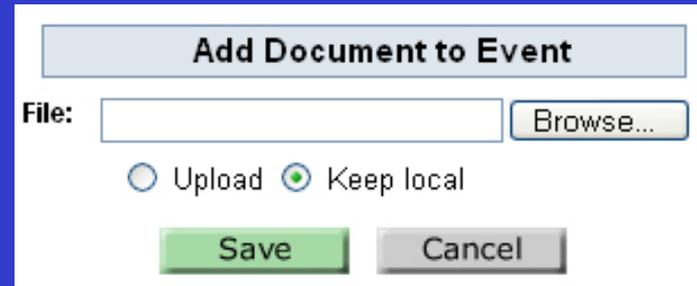
Up to five

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Customization by SuperUser

ECOS Digital Document Library (EDDL)

- ◆ Electronic Files may be Associated and Stored as;
 - Local files, or
 - Uploaded to EDDL

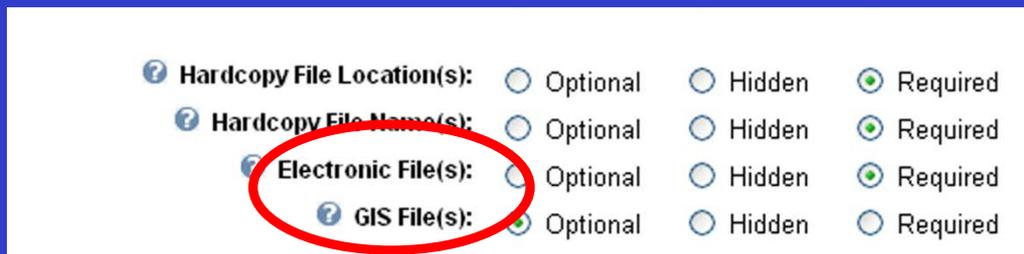


Add Document to Event

File:

Upload Keep local

- ◆ EDDL Serves as;
 - Secure (& remote) backup device for you
 - Controlled (& remote) access for others you define
 - Efficient Record Development Option (for FOIAs, and Administrative Records)



Hardcopy File Location(s):	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
Hardcopy File Name(s):	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
Electronic File(s):	<input type="radio"/> Optional	<input type="radio"/> Hidden	<input checked="" type="radio"/> Required
GIS File(s):	<input checked="" type="radio"/> Optional	<input type="radio"/> Hidden	<input type="radio"/> Required

- ◆ Available at Activity-level and Event-level

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Logging
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Customization by SuperUser

Timekeeping Method

Works in combination with Default Hours
Is only applied with initial logging session

Cumulative Hours by Employee and Species

Mark Jacobsen

Total = 5 Hours: 54 minutes

Arizona agave

HHHH:MM

Amistad gambusia

HHHH:MM

Acoma fleabane

HHHH:MM

Sarah Rinkevich

Arizona agave

HHHH:MM

Amistad gambusia

HHHH:MM

Acoma fleabane

HHHH:MM

Example: Default = 59 minutes, Technique = Cumulative Employee by Species

Save

Reset

Tracking
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Logging
System

Customization by SuperUser

Action / Work Type Customization

All	S7	FA	EC	B	
<input checked="" type="checkbox"/>	AGRICULTURE				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Conc Animal Feeding Operation (CAFO)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Cattle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Hogs
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Poultry
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Sheep
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Planting
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Production
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Maintenance
<input checked="" type="checkbox"/>	. Agriculture - Grazing - Ongoing Activities				
<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Cattle				
<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Hay				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Horses
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Sheep
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Permit Renewal

Save Reset

- ◆ One Master Action/Work Type List
 - ◆ SuperUsers customize by TAILS Module
 - ◆ By subtracting / unchecking – by Module
- All: (selections applied across all modules)
S7: Section 7 Consultation Activities
FA: Federal Activities (in 2010 = CPA)
EC: Environmental Contaminant Activities

or

B: Bundle

- ◆ SuperUsers may apply ‘All’ partially
- ◆ Hierarchical reference must be maintained

Example: (you only want some AGRICULTURE)

Subtract AGRICULTURE (uncheck)

All ‘children’ get subtracted automatically

Checkmark indicates those you want

Necessary to maintain organization and user understanding of hierarchy

For this example, let’s say you really only want

AGRICULTURE - Grazing – Ongoing Activities – Hay (Check it)

TAILS will automatically force any Parent (if it exists)

Parent → AGRICULTURE - Grazing – Ongoing Activities (auto checked)

to be retained, as well as any Grandparent

Grandparent → AGRICULTURE (auto checked)

Tracking
And
Integrated
Logging
System

Customization by SuperUser

Action / Work Types & PR Category

All	S7	FA	EC	B		GPRC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AGRICULTURE	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Conc Animal Feeding Operation (CAFO)	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Cattle	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Hogs	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Poultry	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Sheep	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Other	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Planting	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Production	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Maintenance	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Ongoing Activities	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Cattle	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Hay	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Horses	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Permit	FA S7

Save Reset

GPRC: Government Performance and Results Act (more generic = Performance Reporting)

Pass your cursor over here

Shows this GPRC (PR) map

And S7 indicator

Note specific S7 category

Agriculture - Grazing - Ongoing Activities - Hay counts as Agriculture/Aquaculture/Forestry/Grazing for Federal Activities GPRC and as Forage for Section 7 GPRC

- * FA = Federal Activities;
- * S7 = Section 7 Activities;
- * EC = Environmental Contaminants (coming soon)

- ◆ GPRC (PR) Indicator(s) shown in right column
- ◆ Every Action/Work Type is mapped to a GPRC category (some specific, some general)
- ◆ 'FA' or 'S7' shown only if NOT in the 'catch all' GPRC category for that Activity Type *
- ◆ No indicator means the Action/Work Type is in the 'catch all' (Other) GPRC category(ies)
- ◆ Pass cursor over Action/Work Type to see which GPRC categories it maps to

Customization by SuperUser

Action / Work Types & GPRA Category

All	S7	FA	EC	B		GPRA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AGRICULTURE	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Conc Animal Feeding Operation (CAFO)	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Cattle	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Hogs	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Poultry	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Sheep	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - CAFO - Other	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Planting	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Production	FA
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Crop Maintenance	FA
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Ongoing Activities	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Cattle	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Hay	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Horses	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. . Agriculture - Grazing - Ongoing Activities - Other	FA S7
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	. Agriculture - Grazing - Permit	FA S7

Pass your cursor over here

Shows this GPRA map

Agriculture - Crop Planting counts as Agriculture/Aquaculture/Forestry/Grazing for Federal Activities GPRA and as Other Non-Energy for Section 7 GPRA.

Note 'catch all' S7 category

- * FA = Federal Activities;
- * S7 = Section 7 Activities;
- * EC = Environmental Contaminants (coming soon)

- ◆ GPRA Indicator(s) shown in right column
- ◆ Every Action/Work Type is mapped to a GPRA category (some specific, some general)
- ◆ 'FA' or 'S7' shown only if NOT in the 'catch all' GPRA category for that Activity Type *
- ◆ No indicator means the Action/Work Type is in the 'catch all' (Other) GPRA category(ies)
- ◆ Pass cursor over Action/Work Type to see which GPRA categories it maps to

Tracking
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System

SuperUsers and Approval of Users

User Access Levels

Permission	Field Office Viewer	Field Office Editor	Field Office SuperUser	Regional Office Viewer	Regional Office Editor	Regional Office SuperUser	Washington Office User
View Field Office Reports (User's own Office)	✓	✓	✓	✓	✓	✓	
View Field Office Data (User's own Office)	✓	✓	✓	✓	✓	✓	
Edit Field Office Data (User's own Office)		✓	✓		✓	✓	
Delete Field Office Records (User's own Office)			✓			✓	
View Regional Reports (User's own Region)				✓	✓	✓	
View Field Office Reports (Offices in User's own Region)				✓	✓	✓	
View Field Office Data (Offices in User's own Region)				✓	✓	✓	
Approve Access: Field Office Viewers / Editors (User's own Office)			✓			✓	
Approve Access: Regional Office Viewers / Editors (User's own Office)						✓	
Customize Picklists, Required/Hidden Field (User's own Office)			✓			✓	
Set Office Defaults (User's own Office) (e.g. Staff Hours granularity)			✓			✓	
View National Reports							✓
View Regional Reports (any Region)							✓
View Field Office Reports (any Office)							✓

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TAILS

SuperUsers and Customization

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