



U.S. Fish & Wildlife Service

National Conservation Training Center

Conserving the Nature of America

DOI-SUPV-OLT-106 - Conduct and Performance-Based Actions

Course Code	DOI-SUPV-OLT-106
Course Title	Conduct and Performance-Based Actions
Description	Most Federal employees work hard and are great performers. However, at times, you, as a Federal supervisor, may be faced with an employee whose performance is not acceptable or who is guilty of misconduct. The purpose of this course is to help you address and resolve poor performance and correct employee misconduct. This course is a prerequisite for the instructor-led course "BLM/FWS/NPS Supervisory Skills Workshop" for new supervisors, meaning you MUST complete it before attending that course. And if you have NOT taken the on-line course "Managing Employee Performance" which covers the fundamentals of the DOI Performance Management System, you should take that course before attempting this one. Neither course is required for other supervisors, but both can serve as great refreshers when you need to deal with performance and conduct issues and haven't looked at the rules or regulations for a while.
Delivery Method	Online Self Study
Non-FWS Fee	\$0.00
Instructional Hours	1.5
Credits/CEUs	0.0
Course Content Contact	Kim Flanders: kflander@blm.gov ; (602) 906-5628 ; kflander@blm.gov
Curriculum Category	Leadership and Supervision
Course Frequency	Once per year
Registration Link	Register in DOI Talent
DOI TALENT Course Type	OLT
College Credit Name	CPE

Schedule: DOI-SUPV-OLT-106 - Conduct and Performance-Based Actions