

Course Objectives (1:45)

00:00:00

Presentation 1: Introduction to the ServCat/Data Store (Richard/Brent) –5 min

00:05:00

Presentation 2: Searching Records – Quick, Reference Code and Advanced (Richard/Brent) – 10 min

- **Exercise 1:** Students will use Search_Handout.docx – 15 min

00:30:00

Presentation 3: Creating and Editing a Record (Richard) – 15 min

- **Exercise 2:** Students will create a record using XML metadata – 20 min

01:05:00

Presentation 4: ServCat/Data Store Advanced Topics (Brent) – 15 min

- **Exercise 3:** Students will create a Project and bundle Products – 15 min

01:35:00

Presentation 5: My Content (Bent) – 10 min

- Dashboard and Batch Manage Ownership
- **Exercise 4:** Students will transfer ownership using both the Dashboard and Batch Management options.

01:45:00