

GPO Scavenger Hunt Reference Toolbox Webinar, August 2009

*Instructions: Use the GPO Style Manual to find the answers to the following questions.
Available online at: <http://www.gpoaccess.gov/stylemanual/browse.html>*

- 1) Does Harpers Ferry take an apostrophe? If so, where?

- 2) Should the words “spring,” “summer,” “fall,” and “winter” be capitalized?

- 3) Is it Allegany, Alleghany, or Allegheny?

- 4) What is the difference between an Ms., an M.S., and an MS.?

- 5) What exactly comprises the US Virgin Islands?

- 6) Which of the following sentences is correct?
 - a) The company was operating at fifteen percent of its total capacity.
 - b) The company was operating at 15 percent of its total capacity.
 - c) The company was operating at 15% of its total capacity.

- 7) What do you call a person from Senegal?

- 8) In the phrase, Potomac and James Rivers, should the word “rivers” be capitalized?

- 9) Is it a FCC ruling, or an FCC ruling?

- 10) Which dictionary provides standard spellings and definitions for government writers?